FE	E – Partner registratio	Copyright Protection: Confidential	
lov	v to add new partner i	n TFE	
Any exter start r	An informative e-mail is sent to DDX team and Hella sponsor contact.	A member of DDX team checks provided information and company is created. An e-mail is sent to company contact and Hella sponsor when company is established in TFE. E-mail with login credentials is sent to the company contact and data exchange is enabled.	
1	Partner account request form can be <u>Hella-WebPortal</u> or by click on follo	be found under "New registration?" button on owing image.	
L	Login :		
	Password :		
	Password forg	jotten? Log in New registration?	
2	Complete and submit the request form in 5 steps. All fields of the form must be filled in.		
	1. Fill in the contact detais of the p Hella data exchange department to data exchange.	person who will be the main technical contact for the bilaise with about this request and will intermediate the	
	Contact details		
	First name*		
,	Family name≁ Email*		
	Department		
1	Phone*		
	Fax		
	 2. Fill in the company information. Add CAD system and preffered 3D and 2D format for data exchange into comment. CAD System: as CATIA, Solidwords, AutoCAD HELLA supported CAD data formats: - CATIAV5, STEP(AP_214) and TIFF or PDF format 		
Company			
	Company name*		
1	Street* ZIP code*		
	City*		
	Country*	select country	
	Comment	CAD: Solidworks 3D:STEP 2D:PDF,TIFF	
		For example	

If case of any problem, do not hesitate to contact TFE administrators via email: <u>ddx.hotline@hella.com</u> or phone: +49-2941-38-**1600**



TFE – Partner registration How to add new partner in TFE

3. Fill in the sponsor contact at the Hella's side. Hella sponsor contact is necessary to process the request.			
Sponsor Contact			
First name Family name Email			
4. Copy the text from the picture.			
Please enter the text that you see on the picture 4cbf2			
5. After filling all necessary information use "submit." Once the request is submitted, Hella's data exchange department will carry out the next process and contact company's identified technical contact.			
Reset Submit			

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