



# User Manual – BTP Certificate of Origin USMCA

JULY 2025

## Introduction

**Purpose:** This manual guides suppliers through the process of submitting a Certificate of Origin (USMCA) using the BTP platform.

**Audience:** Suppliers located in Mexico, USA or Canada who are required to submit a Certificate of Origin under the USMCA Free Trade Agreement.

**Benefits:** Ensures improved data accuracy, streamlined submission processes, and enhanced traceability for suppliers involved in USMCA cross-border trade.

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## Legal and Commercial Background

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- What is a Certificate of Origin USMCA
  - It is a statement issued by a supplier confirming that the goods delivered meet the origin criteria under the USMCA Free Trade Agreement for a defined period of time.
- Why is it required?
  - Enables customers (exporters/manufacturers) to determine and declare the preferential origin of goods.
  - Ensures compliance with legal obligations.
  - Allows HELLA to execute internal Preferential Origin Determination processes.
- Relevant Regulations:
  - United States-Mexico-Canada Agreement (USMCA)

## Accessing the BTP

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*Suppliers will receive an official email from FORVIA HELLA with the subject line related to “**HAM USMCA Request / .....**” for **Hella Automotive Mexico** and “**HEC USMCA Request / .....**” for **Hella Electronics Corporation**.*

*The email includes:*



- A brief introduction to the new cloud-based platform
- A secure access link to the BTP platform
- A submission deadline (typically 4 weeks, or 1 week for urgent cases)
- Contact information for support

**⚠ IMPORTANT: Do not share this link with unauthorized persons. Anyone with access to the link can view and complete the declaration.**

No username or password is needed.

Simply click the link or copy it into your browser, the platform will open directly in your browser window.

Example:

HAM USMCA Request / NP6200\_0043713157



Mon 9/15/2025 10:02 AM

Dear Supplier,

We are excited to introduce our new process for requesting Certificate of Origin (USMCA). Starting with 2025 year, FORVIA HELLA will utilize its own cloud platform to simplify the USMCA submission process for our global companies, ensuring efficient collection of preferential origin information for the products your company supplies to us.

To access the platform, click on the secure link provided below or copy it into your browser; we kindly request that you submit the requested information no later than FOUR weeks from the date of receipt of this email, except in the case of URGENT requests, for which a response will be required within one week and you will be contacted directly.

URL Link: <https://hella-gmbh--co--kqaa-hella-test-deqts21x-longtermsd-lo28b5728a.cfapps.eu10-004.hana.ondemand.com/index.html#/routemain/0F61B73F84C91FE0A4C148B72E3A6A72>

DISCLAIMER: Please DO NOT SHARE the link with unauthorized persons!  
Anyone with access to this link can access the assessment.

SUPPORT: If you have any questions regarding the provided article list or experience any issues with platform's performance, please contact HELLA Preferential Origin team at [certificates.ftnsa.hella@forvia.com](mailto:certificates.ftnsa.hella@forvia.com)

Thank you for your cooperation.  
FORVIA HELLA Group

## Navigating the BTP Interface

Once you open the platform using the secure link received by email, you will see the main interface for submitting your Certificate of Origin USMCA.

What You'll See:



1. **Requesting HELLA Entity:** *Hella Automotive Mexico S.A. de C.V. or Hella Electronics Corporation*
2. **Supplier information:** *This section shows the HELLA supplier for whom the declaration is being completed*
3. **Validity Period:** *Fixed for one calendar year, example: 01.01.2025 to 31.12.2025 (cannot be changed).*
4. **Filtering Area:** *Use this section to filter the materials displayed in the table by Hella Material Number and Commodity Code*
5. **Data Entry Area (Material Table):** *This is where you complete the required information for each material.*
6. **Email Icon:** *Press the button to create an email draft to request support to Hella*

**FORVIA**  
**HELLA**

Hella Automotive Mexico S.A. de C.V. **1**

CHANDCO MANUFACTURING INC (ELECTROFAB)  
554 554 Admiral Drive, NOV4LS, ON, CA **2**

Valid From: 01.01.2025 Valid To: 31.12.2025 **3**

certificates.ftnsa.hella@forvia.com **4**

Notice: If you encounter any discrepancies with HS codes, please contact our HS Classification team at certificates.ftnsa.hella@forvia.com for assistance.

Hella Material Number:  Commodity Code:  **5**

**6**

Material Description	Hella Material Number	Supplier Material Number	Hella HS Code	Supplier HS Code	Preferential Origin Status	Origin Criteria	USMCA Qualification Met...	Originating Value	Country of Origin
<input type="checkbox"/> HARNESS-GR GOLF AFS ECE LH	1965501		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input type="checkbox"/> HARNESS EXTERNAL GR NIS L42N	19933901		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input type="checkbox"/> HARNESS GR 775MM	20063410		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input type="checkbox"/> HARNESS GR P1 INT NIS X12F	20556100		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input type="checkbox"/> HARNESS GR2 P1 INT LH NIS X12F	20570101		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input type="checkbox"/> HARNESS GR2 P1 INT RH NIS X12F	20570102		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input type="checkbox"/> HARNESS GR BI-LED CCC	20906061		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	

## Filling Out the Certificate of Origin USMCA.



In the main table of the BTP platform, you are required to provide specific information for each material listed. Below is a description of each column and how to complete it:

Column	Description	What You Need to Do
Material Description	Product name or description	Review only (read-only field)
Hella Material Number	Internal HELLA reference code	Review only (read-only field)
Supplier Material Number	Your internal reference code	Optional – fill in if applicable
Hella HS Code	Harmonized System (HS) code (6 digits, HELLA value)	Review only (read-only field)
Supplier HS Code	Supplier's HS code	Mandatory field – enter the correct <b>6-digit</b> HS code (numbers only). <b>Supplier HS Code must match Hella HS Code.</b> If the codes do not match, please contact the HELLA HS Classification team at <a href="mailto:certificates.ftnsa.hella@forvia.com">certificates.ftnsa.hella@forvia.com</a>
Preferential Origin Status	Indicates if the product qualifies for USMCA origin	Select from dropdown: <ul style="list-style-type: none"> <li>• <b>Yes</b> – product meets origin rules</li> <li>• <b>No</b> – product does not meet origin rules</li> <li>• <b>Material Unrecognized/Undelivered</b> – if not supplied or unknown the material number</li> </ul>

Origin Criteria	USMCA Origin Criteria	Select: <b>B</b> or <b>C</b>
USMCA Qualification Method	USMCA Qualification Method	Select: <b>NC</b> (Net Cost) / <b>TV</b> (Transaction Value) / <b>TS</b> (Tariff Shift) / <b>NO</b> (Only when Origin Criteria was selected as <b>C</b> )
Originating Value	Originating Value (Currency)	Select: <b>MXN</b> / <b>CAD</b> / <b>USD</b> depending on the currency you use for your evaluations.
Country of Origin	Country where the product originates	Select from the list the relevant ISO code (e.g., MX for Mexico, US for United States)

## Options for Completing the Certificate of Origin USMCA.

The BTP platform offers **three** flexible methods for completing the Certificate of Origin USMCA, depending on your preference and the number of materials you need to update:

- 1. Material-by-Material:** You can complete the declaration directly in the platform, one material at a time. Fill in the required fields (Supplier part number, Supplier HS Code, Preferential Origin Status, Origin Criteria, USMCA Qualification Method, Originating Value, Country of Origin) by selecting from the list.

The screenshot displays the 'Supplier Declaration Request Items' table in the BTP platform. The table lists various materials with their respective Hella and Supplier numbers, HS codes, and origin status. A dropdown menu is open for the 'USMCA Qualification Method' column, showing options: NC, TV, TS, and NO. The 'TV' option is highlighted by the mouse cursor.

## 2. Mass Maintenance (Bulk Update in Platform)

If several materials share the same values (e.g., same Preferential Origin Status, Supplier HS code and Country of Origin):

- Select multiple rows.
- Apply the same data to all selected materials at once.
- This is useful for saving time and ensuring consistency.

## Steps to Use Mass Edit:

1. Select the Materials

In the main table, check the boxes next to the materials you want to update.

2. Click on “Mass Edit”

FORVIA HELLA

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Valid From: 01.01.2025 Valid To: 31.12.2025

Notice: If you encounter any discrepancies with HS codes, please contact our HS Classification team at certificates.fmsa.hella@forvia.com for assistance.

certificates.fmsa.hella@forvia.com

Hella Material Number:  Commodity Code:

Select or enter Material Numbers Select or enter Commodity Codes

Go

Supplier Declaration Request Items (95)

1

2

Mass Edit

<input type="checkbox"/>	Material Description	Hella Material Number	Supplier Material Number	Hella HS Code	Supplier HS Code	Preferential Origin Status	Origin Criteria	USMCA Qualification Met.	Originating Value	Country of Origin
<input checked="" type="checkbox"/>	HARNES-GR GOLF AFS ECE LH	1969501		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input checked="" type="checkbox"/>	HARNES EXTERNAL GR NS L42N	1993301		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input checked="" type="checkbox"/>	HARNES GR 775MM	20063410		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input checked="" type="checkbox"/>	HARNES GR P1 INT NS X12F	20556100		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input checked="" type="checkbox"/>	HARNES GR2 P1 INT LH NS X12F	20570101		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input checked="" type="checkbox"/>	HARNES GR2 P1 INT RH NS X12F	20570102		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input checked="" type="checkbox"/>	HARNES GR BI LED CCC LH	20806251		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input checked="" type="checkbox"/>	HARNES GR 1 P2 INT LH GM DDUC	20849501		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input type="checkbox"/>	WIRE HARNES-GR LH ECE	21242511		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input type="checkbox"/>	HARNES GR BI-XENON SAE LH	21255301		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input type="checkbox"/>	HARNES GR BI-XENON SAE RH	21255302		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input type="checkbox"/>	HARNES GR BI-XENON ECE LHD LH	21255201		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input type="checkbox"/>	HARNES GR BI-XENON ECE LHD RH	21255202		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input type="checkbox"/>	HARNES GR BI-XENON ECE RHD LH	21255203		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	

This opens the **Mass Edit Details window**. In the pop-up window, you can enter and select values that will apply to all selected materials:

- Supplier HS Code: Enter the 6-digit HS code (e.g., 851290)
- Preferential Origin Status: Select from dropdown (e.g., Yes or No)
- Origin Criteria: Select from dropdown B or C
- USMCA Qualification Method: Select: NC / TV / TS / NO
- Originating Value: Select: MXN / CAD / USD
- Country of Origin.

**Mass Edit Details**

Supplier HS Code:

Preferential Status: \*

Yes

Origin Criteria:

B

USMCA Qualification Method:

NC

Originating Value:

MXN

Country of Origin: \*

CA

Save Close

- Save the Changes
- Review the Table
- Make sure the data has been correctly updated for each item before proceeding.

<input type="checkbox"/>	Material Description	Hella Material Number	Supplier Material Number	Hella HS Code	Supplier HS Code	Preferential Origin Status	Origin Criteria	USMCA Qualification Met...	Originating Value	Country of Origin
<input checked="" type="checkbox"/>	HARNESS-GR GOLF AFS ECE LH	1965501		854430	Please enter 6 digits o...	Yes	B	NC	MXN	MX
<input checked="" type="checkbox"/>	HARNESS EXTERNAL GR NIS L42N	1993901		854430	Please enter 6 digits o...	Yes	B	NC	MXN	MX
<input checked="" type="checkbox"/>	HARNESS GR 775MM	20063410		854430	Please enter 6 digits o...	Yes	B	NC	MXN	MX
<input checked="" type="checkbox"/>	HARNESS GR P1 INT NIS X12F	20556100		854430	Please enter 6 digits o...	Yes	B	NC	MXN	MX
<input checked="" type="checkbox"/>	HARNESS GR2 P1 INT LH NIS X12F	20570101		854430	Please enter 6 digits o...	Yes	B	NC	MXN	MX
<input checked="" type="checkbox"/>	HARNESS GR2 P1 INT RH NIS X12F	20570102		854430	Please enter 6 digits o...	Yes	B	NC	MXN	MX
<input checked="" type="checkbox"/>	HARNESS GR BI-LED CCC LH	20806251		854430	Please enter 6 digits o...	Yes	B	NC	MXN	MX
<input type="checkbox"/>	HARNESS GR1 P2 INT LH GM D2JC	20849501		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input type="checkbox"/>	WIRE HARNESS-GR LH ECE	21242511		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input type="checkbox"/>	HARNESS GR BI-XENON SAE LH	21255301		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input type="checkbox"/>	HARNESS GR BI-XENON SAE RH	21255302		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input type="checkbox"/>	HARNESS GR BI-XENON ECE LHD LH	21255201		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input type="checkbox"/>	HARNESS GR BI-XENON ECE LHD RH	21255202		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input type="checkbox"/>	HARNESS GR BI-XENON ECE RHD LH	21255203		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input type="checkbox"/>	HARNESS GROUP SAI SAE LH	21401203		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input type="checkbox"/>	HARNESS GROUP SAI SAE RH	21401204		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input type="checkbox"/>	HARNESS GR SAE	21485403		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	
<input type="checkbox"/>	HARNESS GR ECE LH	21509401		854430	Please enter 6 digits o...	Please select an ...	Please select a O...	Please select a U...	Please select a C...	

Mass edit changes have been saved successfully.

### 3. Completing the Declaration via Excel File

If you prefer to work offline or need to update a large number of materials, the BTP platform allows you to complete the declaration using an Excel file.

#### Select the Materials:

Check the boxes next to the items you want to include in the Excel file. You can also use the checkbox at the top of the column to select all materials at once.




**Note:** If no materials are selected, the system will automatically export all materials from the list into the Excel file.

### Download Excel file:

After selecting the materials, click the Download icon located in the top-right corner of the table.

This will export the selected materials into an Excel file, including all necessary columns for completion.




Hella Automotive Mexico S.A. de C.V.

CHANDCO MANUFACTURING INC (ELECTROFAB)

554 554 Admiral Drive, NSV4L5, ON, CA

Valid From: 01.01.2025

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certificates.ftnsa.hella@forvia.com

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Hella Material Number:

Commodity Code:

1 Supplier Declaration Request Items (95)										
<input checked="" type="checkbox"/>	Material Description	Hella Material Number	Supplier Material Number	Hella HS Code	Supplier HS Code	Preferential Origin Status	Origin Criteria	USMCA Qualification Met...	Originating Value	Country of Origin
<input checked="" type="checkbox"/>	HARNES-GR GOLF AFS ECE LH	1905501		854430	Please enter 6 digits o...	Please select an ...	Please select a G...	Please select a U...	Please select a C...	
<input checked="" type="checkbox"/>	HARNES EXTERNAL GR NIS L42N	19933901		854430	Please enter 6 digits o...	Please select an ...	Please select a G...	Please select a U...	Please select a C...	
<input checked="" type="checkbox"/>	HARNES GR 775MM	20063410		854430	Please enter 6 digits o...	Please select an ...	Please select a G...	Please select a U...	Please select a C...	
<input checked="" type="checkbox"/>	HARNES GR P1 INT NIS X12F	20556100		854430	Please enter 6 digits o...	Please select an ...	Please select a G...	Please select a U...	Please select a C...	
<input checked="" type="checkbox"/>	HARNES GR2 P1 INT LH NIS X12F	20570101		854430	Please enter 6 digits o...	Please select an ...	Please select a G...	Please select a U...	Please select a C...	
<input checked="" type="checkbox"/>	HARNES GR2 P1 INT RH NIS X12F	20570102		854430	Please enter 6 digits o...	Please select an ...	Please select a G...	Please select a U...	Please select a C...	
<input checked="" type="checkbox"/>	HARNES GR B1-LED CCC LH	20806251		854430	Please enter 6 digits o...	Please select an ...	Please select a G...	Please select a U...	Please select a C...	
<input checked="" type="checkbox"/>	HARNES GR 1 P2 INT LH GM D2JC	20849501		854430	Please enter 6 digits o...	Please select an ...	Please select a G...	Please select a U...	Please select a C...	
<input checked="" type="checkbox"/>	WIRE HARNES-GR LH ECE	21242511		854430	Please enter 6 digits o...	Please select an ...	Please select a G...	Please select a U...	Please select a C...	
<input checked="" type="checkbox"/>	HARNES GR B1-XENON SAE LH	21255301		854430	Please enter 6 digits o...	Please select an ...	Please select a G...	Please select a U...	Please select a C...	
<input checked="" type="checkbox"/>	HARNES GR B1-XENON SAE RH	21255302		854430	Please enter 6 digits o...	Please select an ...	Please select a G...	Please select a U...	Please select a C...	
<input checked="" type="checkbox"/>	HARNES GR B1-XENON ECE LHD LH	21255201		854430	Please enter 6 digits o...	Please select an ...	Please select a G...	Please select a U...	Please select a C...	
<input checked="" type="checkbox"/>	HARNES GR B1-XENON ECE LHD RH	21255202		854430	Please enter 6 digits o...	Please select an ...	Please select a G...	Please select a U...	Please select a C...	

2 

Column	Description	What to Enter
<b>Material Description</b>	Product name/description	Read-only – <b>do not modify</b>
<b>Hella Material Number</b>	HELLA internal reference	Read-only – <b>do not modify</b>
<b>Supplier Material Number</b>	Your internal reference	Optional
<b>Hella HS Code</b>	HS code (6 digits, HELLA value)	Read-only – <b>do not modify</b>
<b>Supplier HS Code</b>	Supplier's HS code	Mandatory – enter the correct 6-digit HS code (numbers only). Must match Hella HS Code. If not, contact <a href="mailto:certificates.ftnsa.hella@forvia.com">certificates.ftnsa.hella@forvia.com</a>

<b>Preferential Origin Status</b>	Origin compliance	<ul style="list-style-type: none"> <li>• <b>Yes</b> – product meets origin rules</li> <li>• <b>No</b> – product does not meet origin rules</li> <li>• <b>O or X</b> – Material not recognized/ not delivered</li> </ul>
<b>Origin Criteria</b>	USMCA origin criteria	Enter: <b>B</b> or <b>C</b>
<b>USMCA Qualification Method</b>	USMCA qualification method	Enter: <b>NC</b> (Net Cost), <b>TV</b> (Transaction Value), <b>TS</b> (Tariff Shift), or <b>NO</b> (Only when Origin Criteria was selected as <b>C</b> )
<b>Originating Value</b>	Originating Value (Currency)	Enter: MXN, CAD, or USD depending on the currency you use for your evaluations.
<b>Country of Origin</b>	ISO 2-digit country code	Mandatory ISO country codes – e.g., MX for Mexico, US for United States, PR for Puerto Rico, CA for Canada.

Fill in the Excel File:

A	B	C	D	E	F	G	H	I	J	K
Material Description	Hella Material Number	Supplier Material Number	Hella HS Code	Supplier HS Code	Preferential Origin Status	Origin Criteria	USMCA Qualification Method	Originating Value	Country of Origin	
HARNESS-GR GOLF AFS ECE LH	19655501	test 1	854430	854430	YES	B	NC	MXN	MX	
HARNESS-EXTERNAL GR NIS L42N	19933901	test 2	854430	854430	YES	B	NC	MXN	MX	
HARNESS GR 775MM	20063410	test 3	854430	854430	NO				DE	
HARNESS GR P1 INT NIS X12F	20556100	test 4	854430	854430	NO				DE	
HARNESS GR2 P1 INT LH NIS X12F	20570101	test 5	854430	854430	YES	C	NC	MXN	MX	
HARNESS GR2 P1 INT RH NIS X12F	20570102	test 6	854430	854430	YES	C	NC	MXN	US	
HARNESS GR BI-LED CCC LH	20806251	test 7	854430	854430	NO				DE	
HARNESS GR 1 P2 INT LH GM D2UC	20849501	test 8	854430	854430	NO				DE	
WIRE HARNESS-GR LH ECE	21242511	test 9	854430	854430	YES	B	NC	MXN	US	
HARNESS GR BI-XENON SAE LH	21255301	test 10	854430	854430	YES	C	NC	MXN	US	
HARNESS GR BI-XENON SAE RH	21255302	test 11	854430	854430	NO				DE	
HARNESS GR BI-XENON ECE LHD LH	21255201	test 12	854430	854430	NO				DE	
HARNESS GR BI-XENON ECE LHD RH	21255202	test 13	854430	854430	YES	C	NC	MXN	US	

Save the file and upload it back into the platform.

Hella Automotive Mexico S.A. de C.V.

**FORVIA**

CHANDCO MANUFACTURING INC (ELECTROFAB)

554 554 Admiral Drive, NV45L5, ON, CA

Valid From: 01.01.2025

Valid To: 31.12.2025

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[certificates.frsna.hella@forvia.com](mailto:certificates.frsna.hella@forvia.com)

Open

Downloads

File name: OF61873F-84C9-1FDD-A280-62BC165293DA\_NP6200\_0043712636 (2).xlsx

Custom Files (\*.xlsx;\*.xls)

Open

Preferential Origin Status

Origin Criteria

USMCA Qualification Met...

Originating Value

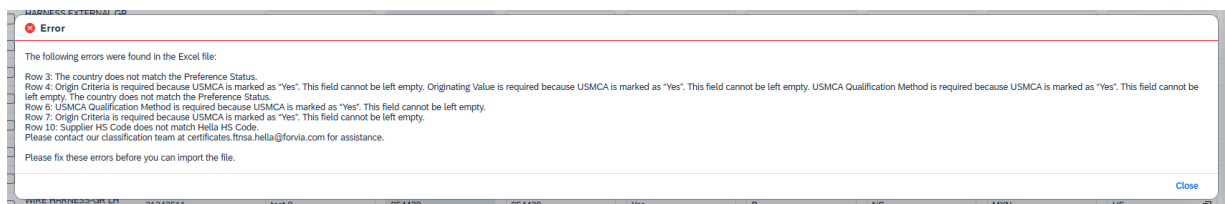
Country of Origin

Make sure the data is correctly updated into the platform

Supplier Declaration Request Items (95)										OF61B73F-84C9-1FD0...		Mass Edit
<input type="checkbox"/>	Material Description	Hella Material Number	Supplier Material Number	Hella HS Code	Supplier HS Code	Preferential Origin Status	Origin Criteria	USMCA Qualification Met...	Originating Value	Country of Origin		
<input type="checkbox"/>	HARNESS-GR GOLF AFS ECE LH	19655501	test 1	854430	854430	Yes	B	NC	MXN	MX		
<input type="checkbox"/>	HARNESS EXTERNAL GR NIS L42N	19933901	test 2	854430	854430	Yes	B	NC	MXN	MX		
<input type="checkbox"/>	HARNESS GR 775MM X12F	20063410	test 3	854430	854430	No	Please select a O...	Please select a U...	Please select a C...	DE		
<input type="checkbox"/>	HARNESS GR P1 INT NIS X12F	20556100	test 4	854430	854430	No	Please select a O...	Please select a U...	Please select a C...	DE		
<input type="checkbox"/>	HARNESS GR2 P1 INT RH NIS X12F	20570101	test 5	854430	854430	Yes	C	NC	MXN	MX		
<input type="checkbox"/>	HARNESS GR2 P1 INT RH NIS X12F	20570102	test 6	854430	854430	Yes	C	NC	MXN	US		
<input type="checkbox"/>	HARNESS GR BI-LED CCC LH	20806251	test 7	854430	854430	No	Please select a O...	Please select a U...	Please select a C...	DE		
<input type="checkbox"/>	HARNESS GR 1 P2 INT LH GM D2UC	20849501	test 8	854430	854430	No	Please select a O...	Please select a U...	Please select a C...	DE		
<input type="checkbox"/>	WIRE HARNESS-GR LH ECE	21242511	test 9	854430	854430	Yes	B	NC	MXN	US		
<input type="checkbox"/>	HARNESS GR BI-XENON SAE LH	21255301	test 10	854430	854430	Yes	C	NC	MXN	US		
<input type="checkbox"/>	HARNESS GR BI-XENON SAE RH	21255302	test 11	854430	854430	No	Please select a O...	Please select a U...	Please select a C...	DE		
<input type="checkbox"/>	HARNESS GR BI-XENON ECE LHD LH	21255201	test 12	854430	854430	No	Please select a O...	Please select a U...	Please select a C...	DE		
<input type="checkbox"/>	HARNESS GR BI-XENON ECE LHD RH	21255202	test 13	854430	854430	Yes	C	NC	MXN	US		
<input type="checkbox"/>	HARNESS GR BI-XENON ECE RHD LH	21255203	test 14	854430	854430	Yes	C	NC	MXN	US		
<input type="checkbox"/>	HARNESS GROUP SAE SAE LH	21401203	test 15	854430	854430	No	Please select a O...	Please select a U...	Please select a C...	DE		
<input type="checkbox"/>	HARNESS GROUP SAE SAE RH	21401204	test 16	854430	854430	No	Please select a O...	Please select a U...	Please select a C...	DE		
<input type="checkbox"/>	HARNESS GR SAE	21465403	test 17	854430	854430	Yes	B	NC	MXN	US		
<input type="checkbox"/>	HARNESS GR ECE LH	21509401	test 18	854430	854430	Yes	C	NC	MXN	US		

## Excel Validation Rule

When uploading the Excel file to the BTP platform, if there are any validation issues, a **pop-up window** will appear listing the specific errors found in the file.



## Examples of validation errors:

- **Row 2:** Country of origin does not match the declared preference. (e.g., Country of Origin CN and Preferential Origin Status "Yes". For USMCA, only MX, US, PR or CA are accepted as country of origin when declaring Preferential Origin Status "Yes".)
- **Row 3:** "Preferential Origin Status" contains an invalid value (e.g., "r"). Only YES, NO, Y, N (case-insensitive) are accepted.
- **Row 4:** Supplier HS Code does not match Hella HS Code. Please correct the code or contact the HELLA HS Classification team at [certificates.ftnsa.hella@forvia.com](mailto:certificates.ftnsa.hella@forvia.com)
- **Row 5:** Supplier HS Code must be exactly 6 digits (numbers only).

**The system will not allow the file to be imported until these errors are corrected.**

## Validation and Submission



Once you have completed the required data for your materials, follow these steps to submit the Certificate of Origin USMCA:

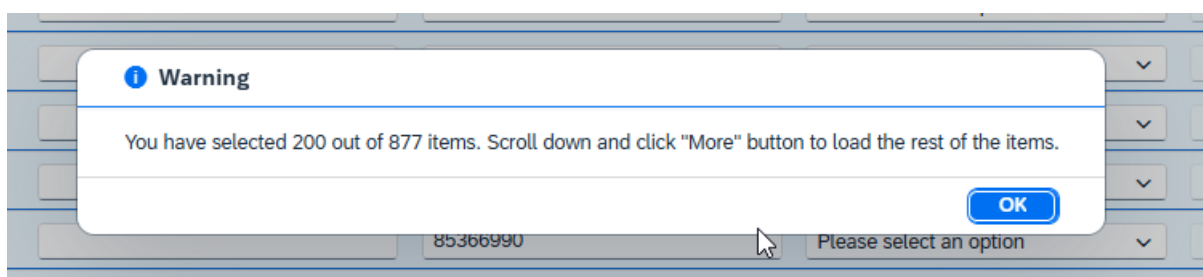
♦ **Step 1: Select the Materials:** In the material table, **check the boxes** next to the items for which you want to create and submit a declaration.

♦ **Step 2: Click “Continue”:** After selecting the materials, click the **Continue** button located at the **bottom right** of the screen.


Supplier Declaration Request Items (95)										OF61B73F-84C9-LFDO-...		Mass Edit
<input type="checkbox"/>	Material Description	Hella Material Number	Supplier Material Number	Hella HS Code	Supplier HS Code	Preferential Origin Status	Origin Criteria	USMCA Qualification Met...	Originating Value	Country of Origin		
<input checked="" type="checkbox"/>	HARNESS-GR GOLF AFS ECE LH	19655501	test 1	854430	854430	Yes	B	NC	MXN	MX		
<input checked="" type="checkbox"/>	HARNESS EXTERNAL GR NIS L42N	19933901	test 2	854430	854430	Yes	B	NC	MXN	MX		
<input checked="" type="checkbox"/>	HARNESS GR 775MM	20063410	test 3	854430	854430	No	Please select a O...	Please select a U...	Please select a C...	DE		
<input checked="" type="checkbox"/>	HARNESS GR P1 INT NIS X12F	20556100	test 4	854430	854430	No	Please select a O...	Please select a U...	Please select a C...	DE		
<input checked="" type="checkbox"/>	HARNESS GR2 P1 INT LH NIS X12F	20570101	test 5	854430	854430	Yes	C	NC	MXN	MX		
<input checked="" type="checkbox"/>	HARNESS GR2 P1 INT RH NIS X12F	20570102	test 6	854430	854430	Yes	C	NC	MXN	US		
<input checked="" type="checkbox"/>	HARNESS GR BI-LED CCC LH	20806251	test 7	854430	854430	No	Please select a O...	Please select a U...	Please select a C...	DE		
<input checked="" type="checkbox"/>	HARNESS GR 1 P2 INT LH GM D2UC	20849501	test 8	854430	854430	No	Please select a O...	Please select a U...	Please select a C...	DE		
<input checked="" type="checkbox"/>	WIRE HARNESS-GR LH ECE	21242511	test 9	854430	854430	Yes	B	NC	MXN	US		
<input checked="" type="checkbox"/>	HARNESS GR BI-XENON SAE LH	21255301	test 10	854430	854430	Yes	C	NC	MXN	US		
<input checked="" type="checkbox"/>	HARNESS GR BI-XENON SAE RH	21255302	test 11	854430	854430	No	Please select a O...	Please select a U...	Please select a C...	DE		
<input checked="" type="checkbox"/>	HARNESS GR BI-XENON ECE LHD LH	21255201	test 12	854430	854430	No	Please select a O...	Please select a U...	Please select a C...	DE		
<input checked="" type="checkbox"/>	HARNESS GR BI-XENON ECE LHD RH	21255202	test 13	854430	854430	Yes	C	NC	MXN	US		
<input checked="" type="checkbox"/>	HARNESS GR BI-XENON ECE RHD LH	21255203	test 14	854430	854430	Yes	C	NC	MXN	US		
<input checked="" type="checkbox"/>	HARNESS GROUP SAE LH	21401203	test 15	854430	854430	No	Please select a O...	Please select a U...	Please select a C...	DE		
<input checked="" type="checkbox"/>	HARNESS GROUP SAE RH	21401204	test 16	854430	854430	No	Please select a O...	Please select a U...	Please select a C...	DE		
<input checked="" type="checkbox"/>	HARNESS GR SAE	21465403	test 17	854430	854430	Yes	B	NC	MXN	US		
<input checked="" type="checkbox"/>	HARNESS GR ECE LH	21509401	test 18	854430	854430	Yes	C	NC	MXN	US		

**Important Note:** When using the “Select All” option in the materials table, the platform will only select the materials currently loaded in the interface.

For example, if there are 877 materials in total but only 200 are visible, a warning message will appear:



To ensure all materials are selected, scroll down and click the “More” button until all items are displayed, then use “Select All”

	85115000	Please select an
	85115000	Please select an
<a href="#">More</a> <a href="#">[ 200 / 877 ]</a> 		

### ◇ Step 3: Fill in Certifier Information

A new window titled "**Company Information**" will open. You must complete the following fields:

Field	Description
Certifier Company Name	<b>Prefilled</b> – Confirm the legal name of your company
Certifier Address	<b>Prefilled</b> – Confirm the legal address of your company
Certifier Tax ID	Enter your company Tax ID / VAT code
Certifier Representative Name	Enter your full name
Certifier Position in the Company	Enter your job title or role
Certifier Email	Enter your email address
Certifier Phone Number	Enter your phone number
Place	Enter the location where the declaration is completed
Certifier Entity	Select your company's role from the dropdown: <b>Importer, Exporter, or Producer</b>
Date	Enter the current date
Signature	Upload your signature in JPG, JPEG, or PNG format

HELLA

Notice: If you encounter any discrepancies with HS codes, please contact our HS Classification team at certificates.frsa.hella@forvia.com for assistance.

certificates.frsa.hella@forvia.com

Material Number:  Commodity Code:

or enter Material Numbers  Select or enter Commodity Codes

Supplier Declaration Request Items (95)

Material Description	Hella Material Number	Supplier Material Number
HARNESS-GR GOLF AFS ECE LH	19655501	test 1
HARNESS EXTERNAL GR NIS L42N	19933901	test 2
HARNESS GR 775MM	20063410	test 3
HARNESS GR P1 INT NIS X12F	20556100	test 4
HARNESS GR2 P1 INT LH NIS X12F	20570101	test 5
HARNESS GR2 P1 INT RH NIS X12F	20570102	test 6
HARNESS GR BI-LED CCC LH	20806251	test 7
HARNESS GR1 P2 INT LH GR D2UC	20849501	test 8
WIRE HARNESS-GR LH ECE	21242511	test 9
HARNESS GR BI-XENON SAE LH	21255301	test 10
HARNESS GR BI-XENON SAE RH	21255302	test 11
HARNESS GR BI-XENON ECE LHD LH	21255201	test 12
HARNESS GR BI-XENON ECE LHD RH	21255202	test 13
HARNESS GR BI-XENON ECE RHD LH	21255203	test 14
HARNESS GROUP SAI SAE LH	21401203	test 15
HARNESS GROUP SAI SAE RH	21401204	test 16
HARNESS GR SAE	21465403	test 17
HARNESS GR ECE LH	21509401	test 18

Company Information

You have selected 18 out of 95 items.

Certifier Company Name: CHANDCO MANUFACTURING INC (ELECTROFAB)

Certifier Address: 554 554 Admiral Drive, NSV4LS, ON, CA

Certifier Tax ID:

Certifier Representative Name:

Certifier Position in the Company:

Certifier Email:

Certifier Phone Number:

Place:

Certifier Entity: Please select an option

Exporter:

Producer:

Importer:

Date: e.g. 31.12.2025

Please click "Browse" to upload your signature in JPG, JPEG or PNG format:

By clicking on "submit" I, the undersigned, confirms that the submitted preference and origin data will become legally valid for the stated period.

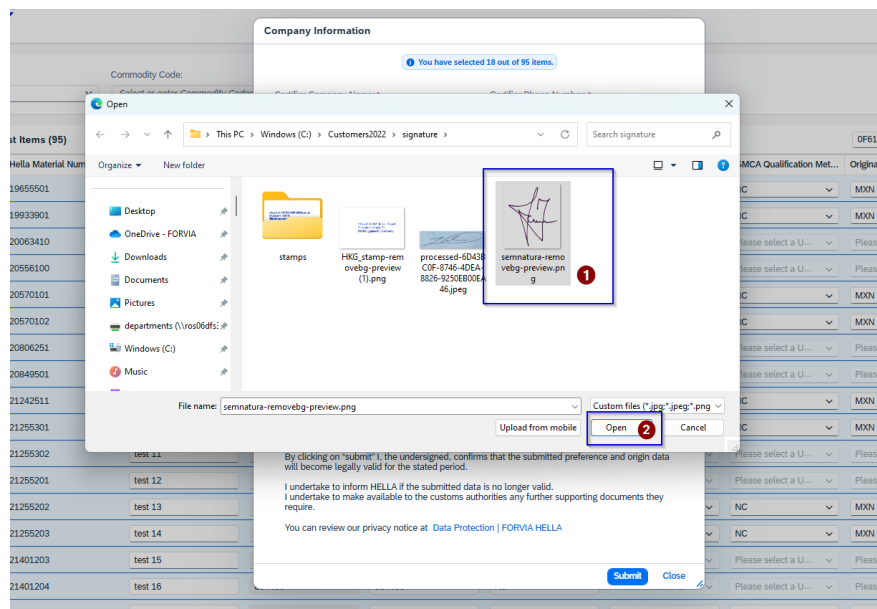
I undertake to inform HELLA if the submitted data is no longer valid.

I undertake to make available to the customs authorities any further supporting documents they require.

You can review our privacy notice at [Data Protection](#) | [FORVIA HELLA](#)

## ◆ Company Information: Signature

Click on "Browse" to insert an image signature; only formats jpg, jpeg, png are valid.



## ◆ Company Information: Submission & Data Privacy Policy

By clicking **Submit**, you confirm that: The submitted preference and origin data will become legally valid for the stated period.

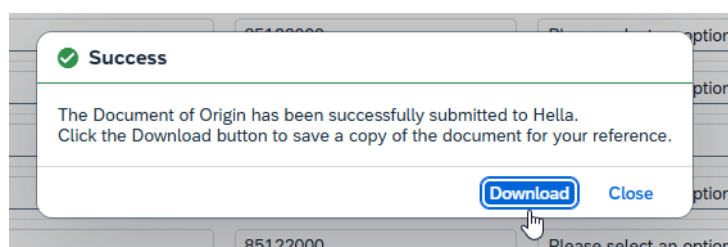
You also agree to:

- Inform HELLA if any submitted data becomes invalid.
- Provide supporting documentation to customs authorities if requested.

#### ◇ Step 4: Submit

Click **Submit** to finalize and send your declaration. After you have successfully submitted the Certificate of Origin USMCA, the platform will confirm that your data has been sent to HELLA.

A “Download” button will appear on the screen. Click this button to save a copy of the submitted declaration in PDF format. This document serves as your official record and can be stored for internal or audit purposes.



## FAQs

### ◇ 1. What should I do if I entered incorrect data?

If you haven't submitted the Certificate of Origin yet, simply correct the data directly in the platform or re-upload the Excel file.

If the declaration has already been submitted, please contact the HELLA team at:

 [certificates.ftnsa.hella@forvia.com](mailto:certificates.ftnsa.hella@forvia.com)

### ◇ 2. Can I submit the declaration for only part of the materials?

Yes. You can select only the materials for which you are ready to submit the declaration. The rest can be completed and submitted later.



### ◇ 3. What happens if I select “Yes” for Preferential Origin Status?

You are providing a positive preferential origin under the United States-Mexico-Canada Free Trade Agreement (USMCA).

### ◇ 4. Can I work offline?

Yes. You can download the material list as an Excel file, complete it offline, and upload it back into the platform.

### ◇ 5. How do I know if my declaration was submitted successfully?

After submission, a confirmation message will appear.

### ◇ 6. Can I download a copy of the submitted declaration?

Yes. After submitting, click the Download button to save the declaration as a PDF for your records.

◊ **7. What if I don't recognize a material or no longer supply it?**

In the Preferential Origin Status field, select:

"Material Unrecognized/Undelivered"

◊ **8. What if I need help or encounter technical issues?**

Please contact the HELLA Preferential Origin team at:

 [certificates.ftnsa.hella@forvia.com](mailto:certificates.ftnsa.hella@forvia.com)

◊ **9. Can I revoke a submitted declaration?**

No, the platform does not allow direct revocation by the supplier.

To revoke or correct a submitted declaration, you must contact the HELLA team directly

◊ **10. What happens if I complete or upload data but don't submit the declaration?**

If you enter data manually or upload an Excel file but do not submit the declaration, the information will not be saved permanently.

⚠ If you refresh the page, close the browser, or return later, all unsaved data will be lost.

To avoid losing your work:

- Always complete and submit the declaration in the same session.
- If you need more time, consider working in Excel and uploading the file only when ready to submit.